COVID-19 hygiene rules and rules of conduct

**Keep a distance**
Keep a distance of at least 1 metre from others.

**Face masks**
Wearing a face mask is mandatory in service areas (e.g. library). Wearing a face mask is mandatory when entering event locations, as well as in entrance/exit areas of course rooms. In areas of shared use (e.g. entrance area, corridors, etc.), the use of face masks is strongly recommended.

**Wash your hands**
Wash your hands regularly and thoroughly with soap and water or with alcohol hand sanitiser.

**Respiratory hygiene**
Cover your mouth and nose with a disposable tissue or the crook of your arm when coughing or sneezing.

**Open the windows regularly and sanitise work areas**
Open the windows regularly and use disinfectant to clean workstations or equipment that are being used by more than one person.

**Avoid using the lifts**
Do not use lifts, if possible, or use them alone.

**In the event of a suspected COVID-19 infection**
Call the hotline 1450, go home and/or stay at home. Notification of the superior and/or the crisis management team (rektorat@univie.ac.at). In general, adhere to the principle of never going to work when sick.